

DATE.....

The Officer In Charge
ZRP Police
Traffic Section

Dear Sir

Re: Claim No _____

We refer to the above and request that you kindly complete this form, where appropriate, and return it to us as soon as possible.

Thanking you in anticipation of your kind assistance,

Yours faithfully

.....
For: **Hamilton Insurance (Pvt) Ltd**

T.A.R.B No _____

PLACE: _____

DAY OF WEEK: _____

DATE : _____

TIME: _____

	<u>FIRST VEHICLE</u>	<u>SECOND VEHICLE</u>
Driver		
Residence		
Business		
Make & Type of Vehicle		
Registration No.		
Registered Owner		
Contact Land line & Cell no.		
Insurance company		
Policy number		

Witnesses name and addresses _____

Brief Details of any injuries sustained _____

Further to the above, it is advised for your information that:-

1. No criminal action is being contemplated against either party.

2. The collision is at present under investigation and all papers will be forwarded, in due course, to the Public Prosecutor for his decision as regards prosecution

3. The case appeared in the magistrate court in _____ on _____ when _____ was convicted

4. A deposit fine of \$ _____ was paid by _____ for driving.....

5. A copy of the sketch plan/photographs is/are available on receipt of \$.....Fee.